

THE HILL FLEA

A LOCAL CABINET OF CREATIVE CURIOSITIES!

MARKET DATES:
AUGUST
23RD, 30TH
SEPTEMBER
6TH, 13TH, 20TH, 27TH
OCTOBER
4TH, 11TH, 18TH, 25TH

**BOULDER'S
INTERACTIVE
MARKET!**

**Mail completed
applications to:**
THE HILL FLEA
1035 Pearl St. #416
Boulder, CO 80302

VENDOR INFORMATION FORM!

EXHIBITORS!

Please read the following guidelines thoroughly before filling out your application. The following items **MUST** be included with your application:

1. A completed application form.
2. A check or money order for \$10 to process your application. Payable to: XOL Entertainment.
3. A photo of the merchandise you wish to sell/exhibit. If photos are not available, please include a website.

Please note: Applications will be reviewed in the order received and exhibitors will be chosen at the market coordinator's discretion. Preference will be given to exhibitors offering an interactive or educational element in their display. If accepted, exhibitors will be notified via email or phone. Signed contracts, liability waivers and payment in full will be due at that time.

Event Schedule and Set-up Times: The market will open at 10am and close promptly at 5pm. Vendors can arrive for set-up starting at 8am and begin breaking down at 4:45pm.

*The Hill Flea will be providing live entertainment at each market. Times, stage location and types of performances may vary.

Booth Pricing Structure:

A 10x10 space costs \$100 per market day*.
A 6x10 space costs \$65 per market day*.
A limited number of 4' table spaces for non-profit and community groups costs \$30 per market day.

*Discounts are available for vendors who reserve multiple market dates in advance. 5% for 3 or more dates; 10% off for 5 or more dates; and 20% off for all 10 market dates.

Discounts may also be available for vendors able to provide interactive workshops. Please contact us at info@thehillflea.com if this applies to you.

- Subleasing is not allowed.
- No refunds are given for inclement weather.

THE HILL FLEA

A LOCAL CABINET OF CREATIVE CURIOSITIES

Licenses & Permits:

All exhibitors are encouraged to obtain both Colorado and Boulder sales tax/use permits, and display the permits on site at each market. A copy of these permits must be submitted to the market coordinator in advance of the exhibitor's first market date.

Unlicensed vendors who do not obtain permits will be required to collect and pay sales tax to the Market Coordinator at the end of every market date.

For more information contact:

City of Boulder
Sales/Tax Division
(303) -441-3050
Colorado Sales/Tax Division
(303) 238-7378

Power:

Power will be available to exhibitors on a limited basis, for an additional fee. Vendors who need electricity should bring extension cords and a surge protector strip, however we recommend you do without if possible.

Booth Assignment:

Exhibitors may request a booth location. Booths are assigned on first come, first served basis once exhibitors are approved. Payment is required in order to reserve a booth location.

Booth Requirements:

Tents, Canopies, and umbrellas are encouraged but not required. Exhibitors must provide their own tents, tables, and trash receptacles. No commercial advertising is allowed on the canopy or tent other than exhibitors business name. All exhibitors are encouraged to create a unique, tidy, comfortable environment within their booth parameters. Booth display must not interfere with neighboring spaces. Canopies or tents must be secured with adequate weights.

Clean Up:

The Hill Flea is a Zero Waste event. All exhibitors are required to clean up their space at the end of every market and must leave the space as they found it. Failure to do so will result in a \$25 assessment. Vendors are responsible for hauling all trash with them that cannot be recycled in the bins provided.

Exhibitor Parking:

Exhibitor parking is available in the 14th Street Lot. Exhibitors are required to park all vehicles in this lot after loading/unloading. Public parking in the Pleasant and Pennsylvania Avenue lots are for customers only. Exhibitor Parking is very close to the show area, only a 2 or 3 minute walk.

**IMPORTANT
VENDOR
INFO!**



Food Vendors:

If you are an experienced Food/Beverage Vendor and are interested in participating in the market, please email info@thehillflea.com. Requirements for Food/Beverage vendors may vary. ***Sale of food or beverages is not allowed except for approved concession vendors.**

Payment Options: Check or Money Order. No cash payments will be accepted. Payment must be received at least 20 days prior to the market date.

Advertising: The Hill Flea is interested in committing significant advertising dollars to promote the market and highlighted activities and entertainment. The Market will be advertised in local newspapers and local media, as well on its website, www.thehillflea.com. In addition, flyers and posters will regularly distributed to promote the market.

Market Managers:

Niki Eways (Tel): 303.857.5146
Hillary Griffith (Tel): 720.422.3354

THE HILL FLEA 1035 PEARL ST #416 BOULDER, CO. 80302

THE HILL FLEA

EXHIBITOR AGREEMENT & APPLICATION

PART 1: EXHIBITOR CONTACT INFORMATION

Name of Applicant: _____

Business Name: _____

Primary Contact Name: _____ **Phone:** _____

Email: _____

Onsite Contact Name: _____ **Phone:** _____

Email: _____

Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____

Daytime Phone: _____ **Fax:** _____ **Cell:** _____

E-mail: _____ **Website:** _____

Which market date(s) are you interested in reserving:

___ Aug 23, ___ Aug 30, ___ Sept 6, ___ Sept 13, ___ Sept 20,

___ Sept. 27th, Oct. 4th, ___ Oct 11th, ___ Oct 18th, ___ Oct 25th

***Please attach a check or money order for the \$10 processing fee made out to XOL Entertainment.**

BOOTH REQUIREMENTS **& GENERAL INFORMATION**

Please select booth size:

10X10 _____ 6x10 _____ 4' table* _____ other* _____

*Exhibitors needing more than a 10x10 booth space should contact the Market Coordinators for additional space availability and applicable fees. 4 foot tables are reserved for non-profit and charitable organizations.

Product Description:

Please describe below the type of merchandise you plan to sell/exhibit.

Power:

Will your booth need electricity? YES _____ NO _____

If YES, please describe your electrical needs including voltage and amps:

Misc:

Please describe any additional needs your booth may require:

Termination:

The market coordinator may terminate this Agreement at its sole discretion by providing vendors 15 days notice of the termination. Vendors who are terminated for cause will not be entitled to a refund of season fees. Vendors who are terminated without cause will be refunded the unused portion of their fees.

Release:

I hereby release and forever discharge XOL Entertainment (DBA: The Hill Flea) and its officers, directors, employees and agents from any responsibility, personal liability, claims, loss or damage arising out of, or in conjunctions with participation in The Hill Flea. The Hill Flea will not be responsible for any injury sustained by exhibitors or guests while within or around space designated for exhibits.

Exhibitors/vendors assume all liability for their booths and products sold.

INTERACTIVITY:

Is your booth interactive or will you offer a workshop? YES _____ NO _____

Please describe:

Applicant Signature: _____ **Date:** _____